

SCNA Chapter Awards Evaluation Tool

Criteria	Points
<p>PURPOSE OF REQUEST</p> <ol style="list-style-type: none"> 1. Stated in terms of assessed needs. 2. Developed with input from chapter members. 3. Of reasonable dimensions, focused on limited objectives/audience 4. Supported by anecdotal and/or statistical evidence. 5. Reasonable request. <p>Comments:</p>	20
<p>SCNA PURPOSES AND FUNCTION</p> <ol style="list-style-type: none"> 1. Project goal relates to the purposes or functions of SCNA 2. Explains how purpose or function of SCNA will be enhanced <p>Comments:</p>	25
<p>EXPECTED OUTCOMES/OBJECTIVES OF THE ACTIVITY</p> <ol style="list-style-type: none"> 1. Clearly describes the project activities. 2. Presents a reasonable scope of activities. 3. Strategies are innovative 4. Project can serve as models for other chapters 5. Intent to award CE's as applicable <p>Comments</p>	20
<p>Evaluation</p> <ol style="list-style-type: none"> 1. Presents a plan for documenting achievement of the objectives. 2. Clearly states the criteria for success of the project. 3. Describes how data will be gathered. 4. Identifies who will be responsible for the evaluation components. 5. Explains any test instruments or questionnaires to be used. <p>Comments:</p>	25
<p>Budget</p> <ol style="list-style-type: none"> 1. Supports the proposal (appropriate to perform activities). 2. Detailed and justified. 3. Includes all items asked for funding. 4. Demonstrates commitment by providing matching funds in the form of existing resources, contributions or newly secured funds. 5. Includes all items paid for by matching funds 6. Includes indirect costs contributed by the Chapter/other. <p>Comments:</p>	10

Total Score (100 maximum total)

Recommend: **Fund** **Do not Fund** **Fund with exceptions**
